



**North East
Derbyshire
District Council**

Contact: Alan Maher
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Date: Friday, 12 May 2023

To: **All Members of the Council**

Annual Meeting of Council

You are summoned to attend the Annual Meeting of Council, to be held on **Monday, 22 May 2023 at 3.00 pm in the District Council Offices, Mill Lane, Wingerworth, Chesterfield S42 6NG**

Group meetings will be arranged, where necessary, by the Group Leaders.

The meeting will also be live streamed from the Council's website on its You Tube Channel. Click on the following link if you want to view the meeting:

[North East Derbyshire District Council - YouTube](#)

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steuberg".

Assistant Director of Governance and Monitoring Officer

AGENDA

1 Election of the Chair of the Council (Pages 5 - 7)

Nominations are sought to elect the Chair of the Council for the 2023-24 Municipal Year.

2 Address of Gratitude to Members by the Newly Elected Chair of the Council

The newly elected Chair of the Council will thank Members and explain their charitable and other priorities for the Municipal Year.

3 Address of Gratitude to the Outgoing Chair of the Council

Thanks will be given to the outgoing Chair of the Council, Mrs Diana Ruff, for her service to the Council and the District during the 2022/23 Municipal Year.

4 Apologies for Absence

Council will receive Apologies for Absence

5 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interests, not already on their register of interests, in any items on the agenda and withdraw from the meeting at the appropriate time.

6 Minutes of the Last Meeting (Pages 8 - 16)

To approve as a correct record and the Chair to sign the attached Minutes of the Council meeting held on 6 March 2023.

7 Election of the Vice-Chair of the Council (Pages 17 - 19)

Nominations are sought to elect the Vice-Chair of the Council for the 2023-24 Municipal Year.

8 Election of the Leader of the Council (Pages 20 - 22)

Nominations are sought to elect the Leader of the Council for the 2023-24 Municipal Year.

9 Address of Gratitude to Members by the Newly Elected Leader of the Council

The newly elected Leader of the Council will thank Members for their election and set out their priorities for the new Municipal Year.

10 Composition of the Cabinet (Page 23)

The Leader of the Council will confirm the appointment of their Deputy Leader

and the Cabinet Portfolio Holders for the 2023-24 Municipal Year.

11 Review of the Audit Committee Structure and Terms of Reference (Pages 24 - 30)

Report of the Director of Finance and Resources and Section 151 Officer

12 Proposals for Scrutiny Committees - NOW PUBLISHED (Pages 31 - 34)

Report of the Managing Director and Head of the Paid Service

13 Proportionality of the Council and Appointments to Committees and Advisory Groups - NOW PUBLISHED (Pages 35 - 42)

Nominations are sought to appoint the Members of Committees and Advisory Group for 2023-24 Municipal Year.

14 Appointment of Chairs and Vice-Chairs of Committees - NOW PUBLISHED (Pages 43 - 46)

Nominations are sought to appoint the Committee Chairs and Vice-Chairs for the 2023-24 Municipal Year.

15 Proposed Interim Schedule of Meetings for the 2023-24 Municipal Year - REVISED REPORT (Pages 47 - 52)

Report of the Assistant Director of Governance and Monitoring Officer

16 Appointments to Outside Bodies - NOW PUBLISHED (Pages 53 - 57)

Nominations are sought to represent the Council on External Organisations (Outside Bodies) for the 2023-24 Municipal Year.

17 Review of the Council's Constitution (Pages 58 - 69)

Report of the Assistant Director of Governance and Monitoring Officer.

18 Scheme of Delegation (Pages 70 - 72)

Report of the Assistant Director of Governance and Monitoring Officer

19 Operation of Urgency Rules and Thresholds for Key Decisions (Pages 73 - 76)

Report of the Leader of the Council.

In accordance with the Council Procedure Rules, Council is required to set thresholds for Key Decisions at its Annual Meeting.

20 Chair's Urgent Business

To consider any other matter which the Chair is of the opinion should be considered as a matter of urgency.



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Access for All statement

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- **Text** - [07800 00 24 25](tel:07800002425)
- **BSL Video Call** – a three way video call with us and a BSL interpreter. It is free to call North East Derbyshire District Council with [Sign Solutions](#) or call into the offices at Wingerworth.
- Call with [Relay UK](#) via textphone or app on [0800 500 888](tel:0800500888)– a free phone service
- **Visiting** our [offices](#) at Wingerworth – 2013 Mill lane, [S42 6NG](#)